

# Roadpost Support Center

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## Deleting a Check-In Schedule from the Options tab [GPv3]

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**Check-In Schedules** allows Administrators and Monitors to automate management of routine scheduled check-ins. The GeoPro check-in scheduler lets you easily define check-in schedules using **selected times** or **interval** based schedules, assign check-in schedules to devices and groups, and automate missed or overdue check-in notifications to those you designate using Global Event Notifications.

Once schedules have been assigned to devices and groups, Check-In Schedules can be dynamically **enabled** or **disabled** directly from the supported device. Notifications for when a schedule is enabled or disabled can also be created from the Global Event Notifications tab.

**Note:** The ability to dynamically enable or disable an assigned check-in schedule is not supported by the Iridium Extreme.

This article explains how to delete a check-in schedule.

1. To delete an existing check-in schedule, navigate to the **Options** tab and select **Check-In Schedules**.

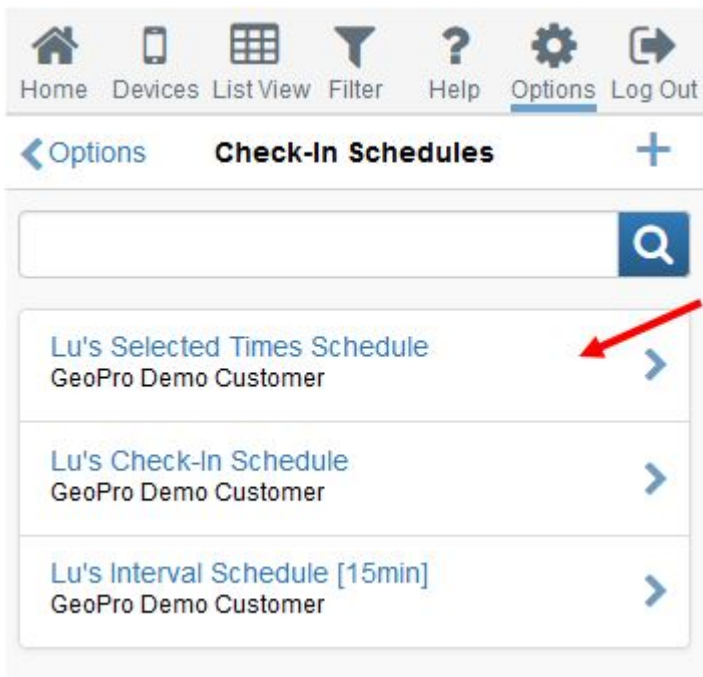
### Options

- My Profile >
- Users >
- Groups >
- Global Address Book >
- Global Event Notifications >
- Global Canned Messages >
- Check-In Schedules >
- Synchronization Tools >
- Tracks >
- Geofences >
- Points of Interest >
- Account Management >
- Log a Support Request

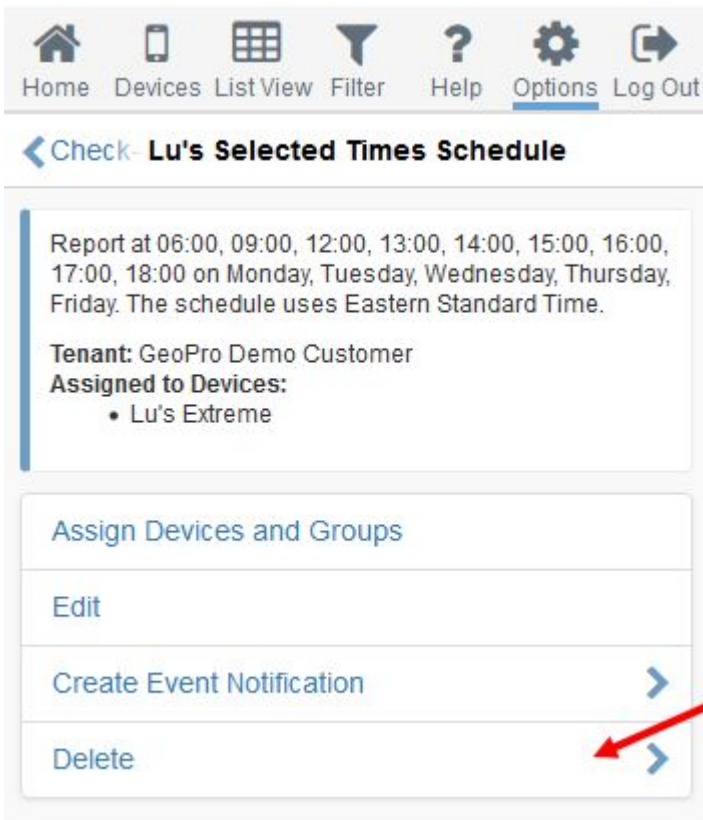


2. The Check-In Schedules page will be displayed. You now have the ability to **create**, **edit**, **delete** and **manage** your check-in schedules.

To delete a schedule, select the schedule you wish to delete.



3. Next, you'll be presented with the options to manage your schedule, select **Delete** from the list.



4. You will then be prompted to confirm the deletion of the selected schedule. Select **Yes, Delete** to continue.

The screenshot shows the top navigation bar of the GeoPro web app with icons and labels for Home, Devices, List View, Filter, Help, Options, and Log Out. Below the navigation bar, there is a breadcrumb trail: < Lu's Sele Delete Check-In Schedule. The main content area contains a confirmation dialog with the text: "Do you want to delete check-in schedule Lu's Selected Times Schedule?". Below this text, it lists "Assigned to Devices:" followed by a bullet point "Lu's Extreme". At the bottom of the dialog, there are two buttons: "Yes, Delete" (a red button) and "Cancel" (a grey button).

5. Devices and groups which had deleted schedule assigned will receive a notification indicating their assigned schedule has been unassigned from the GeoPro web app.