

Roadpost Support Center

Portal > Knowledgebase > GeoPro > GeoPro Web App > Web App for Users > Home Tab / Map View > How-To > Managing your Device Canned Messages from the Home tab [GPv3]

Managing your Device Canned Messages from the Home tab [GPv3]

Lu Parente - 2015-11-10 - in How-To

Canned Messages are predefined messages which are intended to save you time from manually typing a message using the virtual keyboard on the device. Administrators, have the ability to define up to 15 **Global Canned Messages** and you as the user have the ability to define up to 5 **Device Canned Messages**.

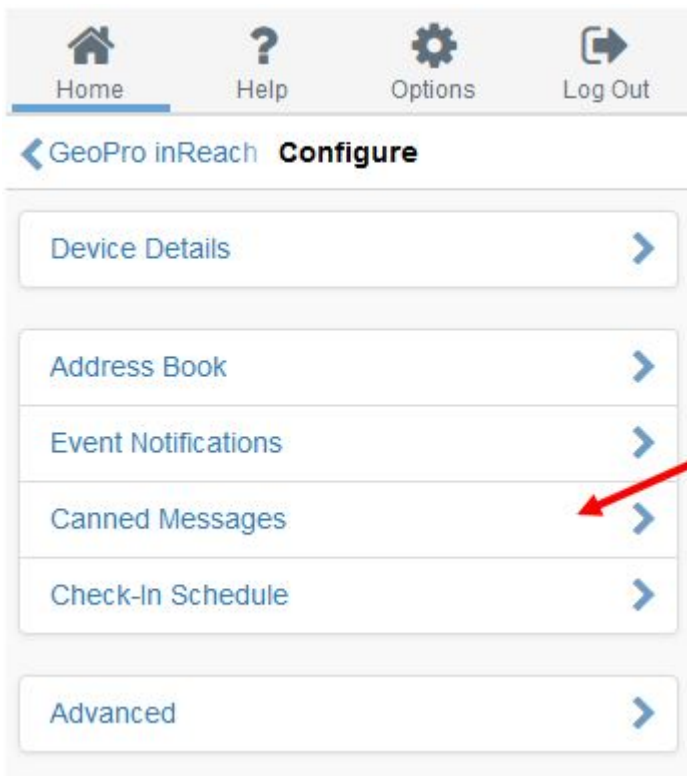
This article explains how to your manage device Canned Messages.

Note: Changes to any of your device Canned Messages will require you to re-sync in order for the changes to appear on your device.

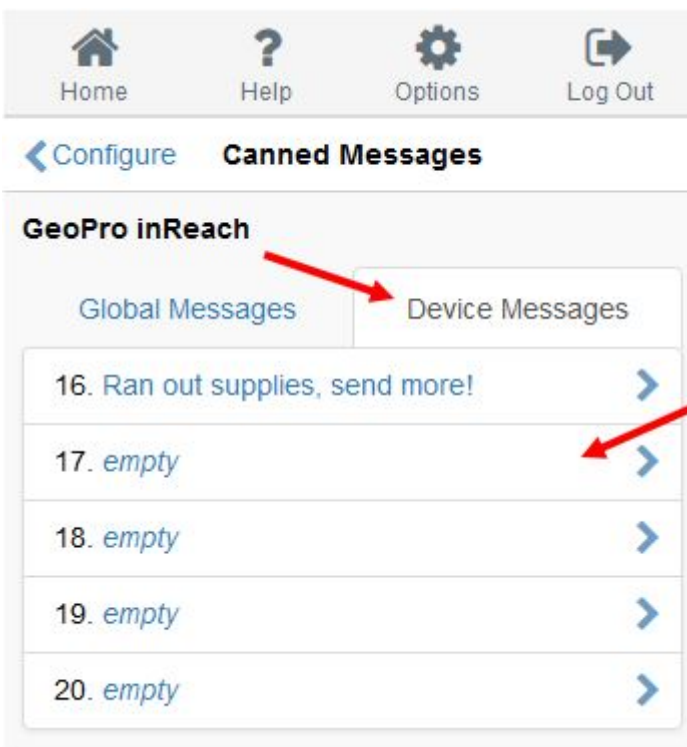
1. To manage your device Canned Messages, navigate to the **Home** tab and select **Configure**.



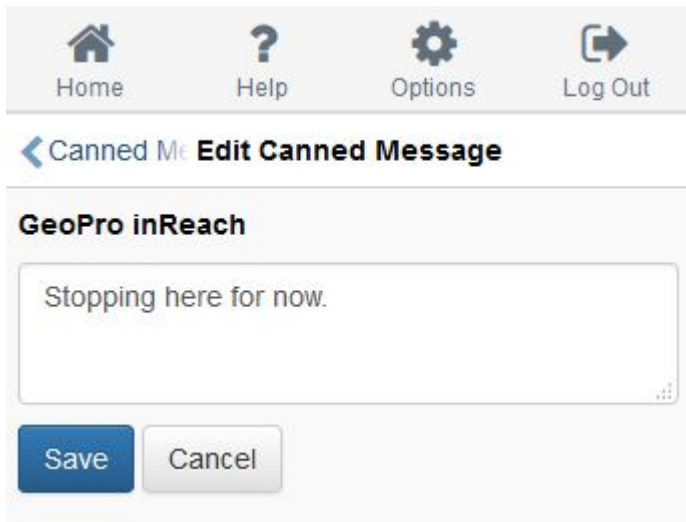
2. From the device configuration page, select **Canned Messages** from the list.



3. Select the **Device Messages** tab followed by any of the messages or an *empty* field from the list.



4. Enter the desired message content in to the text box and **Save** when finished.



5. Next, you will be presented with a pop-up indicating "**Please sync your device**". Once you have finished managing your device's Canned Messages, **you must sync in order for the messages to appear on the device.**

