

Roadpost Support Center

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Performing a Manual Check-In from the Devices tab [GPv3]

Lu Parente - 2015-09-30 - in How-To

Performing a **Manual Check-In** can be used to satisfy a check-in request regardless of whether the check-in request was initiated by a Check-In Schedule or manually by an Administrator or Monitor of the GeoPro web app.


1. To perform a **Manual Check-In** on a device, navigate to the **Devices** tab and select the desired device.




2. The device page for the selected device will be displayed, select **Manual Check-In** from the list to satisfy the pending check-in request.

Home Devices List View Filter Help Options Log Out

< Devices **TS IR SE**



TS IR SE
LP User1
inReach SE



LP User1
GeoPro Demo Customer
lpuser@roadpost.com
+14162536990
28 September, 2015 11:51:56 AM

Check-In was requested. The device will become overdue if it doesn't check-in before 29 September, 2015 3:10:02 PM.

Inbox

Device Log

Send Text Message

Request Location

Request Check-In

Clear Check-In Request

Manual Check-In

Declare Emergency

Configure

3. Once Manual Check-In has been selected, you will be provided with confirmation indicating the check-in has been declared for the device.



Home



Devices



List View



Filter



Help



Options



Log Out

[← TS IR SE](#)

Messaging Status

Manual Check-In declared for the device.