



Viewing Invoices using Account Management [GPv3]

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The **Account Management** section allows Administrators to view current and all historical invoices for your GeoPro account.

Note: The Account Management section can be access directly from the **Options** menu in the GeoPro web app or by navigating to <https://account.geoprosolutions.com/> and entering your Administrator credentials.

Invoices are viewed and generated in PDF format.

1. To view your invoices, navigate to the **Manage Account** tab.

Welcome, GeoPro Administrator! [Log Out](#)



MANAGE LICENSE(S)	MANAGE ACCOUNT	SUPPORT	GO TO GEOPRO WEB APP
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2. Select the **Invoices** tab and your invoice history will be displayed.

INVOICES

ACCOUNT DETAILS	PAYMENT DETAILS	INVOICES	CHANGE PASSWORD
Account #	Invoice Date	Invoice #	Invoice Amount
RC304488	Nov 2, 2015	RC08112875	\$119.78

1 Item(s)

Show 10 per page

3. To view a specific invoice, select the **Invoice #** and the invoice will displayed. I.e. RC08112875